

Monthly Instructional Guide Checklist

August

Texas SPED Support's Monthly Instructional Guides help special education teachers in self-contained classrooms navigate the school year. Each month contains relevant content and resources. For more in-depth information on each checklist item, please visit the [August Monthly Instructional Guide](#).

This month's focus is on reviewing resources, organizing your classroom, and creating structure with rules, schedules, routines, and procedures. The content aligns with Quality Indicator II: Effective Teams and Quality Indicator III: Classroom Climate on the [Rubric of Effective Practices for Students with Complex Access Needs](#) and the [Administrator Companion Document to the Rubric of Effective Practices for Students with Complex Access Needs](#).

- ☐ Review the resources you have available. These include:
 - student information (educational and health records),
 - classroom furniture and instructional materials,
 - the TEKS for your students' enrolled grade levels, and
 - campus, grade-level, and paraprofessional lunch/duty schedules.
- ☐ Organize your classroom layout and materials. This includes:
 - learning spaces.
 - instructional materials, and
 - documentation.
- ☐ Create structure with consistent systems. These include:
 - classroom rules,
 - schedules (classroom, individual student, and staff), and
 - common classroom routines and procedures.
- ☐ Write a classroom manual to keep all staff consistent with classroom expectations. This may include, but is not limited to:
 - the classroom philosophy,
 - strategies commonly used for supporting students,
 - routines and procedures used in the classroom,
 - schedules,
 - classroom expectations, and/or
 - data forms.

Final Thought: Be consistent.

For more resources in supporting students with complex access needs, go to spedsupport.tea.texas.gov.