

Navigating the MTSS Journey: Leadership Team Implementation 101 TOT

Frequently Asked Questions

Registration and Attendance

Who can register for this training? Who should be on the District Leadership Team?

This training is designed for district leadership teams to include members who are responsible for training and implementing MTSS within their districts. Members of the leadership team may include, but are not limited to, the following:

- MTSS coordinators and directors
- district/ campus administrators
- curriculum and instruction coordinators and directors
- student services coordinators
- special programs coordinators
- instructional facilitators and/ or
- leadership staff responsible for training and implementing MTSS within their district.

How many members can I register on my team? What if I am the only one from my district to attend, can I still register?

We welcome all district leaders; we encourage you to find a partner in your district to attend for collaboration and district planning. As space allows, singles may be allowed to attend, but priority registration will be given to teams of two or more.

Can I register my team, or does each person have to register individually?

Each district leadership team member is responsible for registering themselves. Registrants will be asked to add the names of other team members who will also be attending. This will help us group teams together.

Can ESC staff register and get certified with their LEA partners?

No. This training of trainers is strictly for district leadership team members to get certified to turnaround this TIER content in their district.

There will be an opportunity for ESC staff members to become certified in this content in 2025-2026.

ESC Partners who wish to attend in a support role may sign up [here](#).

Do all team members have to attend everything together?

Teams are expected to complete all aspects of the training together.

Can I register for only one part of the training?

Participants must be registered for and attend the entire training to complete the certification process. Attendance is expected for **all** parts of the training to obtain certification.

What if I need to cancel or change my registration?

Please email tier@meadowscenter.org with your request to modify or cancel your registration.

Is there a fee to attend?

There is no fee to attend this training.

Is there an option to attend virtually?

No, the training will be held in-person; however, participants who do not hold a district leadership team and/or Essentials+ certification are required to complete three courses on TEA Learn **by June 6, 2025**.

- [Overview of Multi-Tiered System of Supports](#)
- [Developing and Using an MTSS Problem-Solving Team](#)
- [Creating the Instructional Program](#)

Although a virtual option is not offered at this time, please check the [Learning Library](#) on the TSS website for future training opportunities.

Logistical Questions

Where will the training be held? Are there room blocks?

The Doubletree by Hilton Austin is the host hotel for this training-of-trainers. The address is 6505 N. Interstate 35, Austin, TX, 78752.

Room block information will be sent with registration confirmation.

Will teams be reimbursed for hotel or travel?

District leadership team members are responsible for their own travel and hotel costs.

What are the parking arrangements at the hotel?

There will be discounted self-parking at a rate of \$10/vehicle for day use self-parking, \$20 for overnight self-parking.

Will Wi-Fi be provided?

There will complimentary Wi-Fi in guest rooms and meeting spaces.

What food will be provided?

A continental breakfast and working lunch will be provided by the hotel.

What do we have to bring?

Participants should bring their own technology and power cords. Dress in layers as the temperature in hotel meeting spaces can vary.

What is the time commitment during the training?

The training-of-trainers is scheduled for a full-day on June 17th and 18th. A more detailed schedule will be shared with registered participants as we get closer to the event date.

Certification Questions

What is the difference between a TIER training I have already attended (e.g., Canvas courses, Essentials+, a training delivered by an ESC) and this certification?

The focus of this training is to continue to learn and work alongside other members of your team, and sessions will be led with a team-based approach in mind.

Unlike TIER Canvas courses or a training delivered at an ESC, this is a training-of-trainers designed to explore the content from a presenter perspective and prepare you to turn TIER content around in your district.

What does it mean to be a TIER Certified Trainer? What will I be able to do upon receiving my certification?

Once a participant is notified by TIER that they have met the certification requirements, they are able to offer training in their area of certification in their district. Participants will receive a certificate via email that states their area of certification along with continuing education units (CEUs) earned during the training. They will also gain access to presenter materials and resources in the TIER Trainer's Portal on the Texas Sped Support website.

What is required to become a TIER Certified Trainer?

In addition to attending all of the in-person training, participants will also need to score at least an 80% on training post-tests and meet the artifact submission requirements.

What happens if I don't meet the certification requirements?

There will be follow-up support for anyone who does not meet the certification requirements.

If you do not complete the certification requirements, you will receive a certificate of completion via email that contains the CEUs earned during the training.

What Comes Next

Will follow-up coaching support be provided?

Opportunities for follow-up coaching support are available in coordination with regional ESC TIER certified trainers. Visit the Texas Special Education Support [website](#) to find a list of MTSS contacts in your region.

I have other staff members that would like to attend. Will you have additional offerings?

To stay updated about additional training opportunities, please visit the Texas Sped Support website [Learning Library](#).